

CALL TO ORDER

At 7:00 PM, Chairman Foster called the November 10, 2015 Regular Board Meeting of the Moses Lake Irrigation and Rehabilitation District to order. The record shows that all Board Members were present including General Manager, Chris Overland. Legal Counsel, Brian Iller was not present. The record indicates that this meeting was recorded.

DISCUSSION OF AGENDA ITEM(S)

Chairman Foster called on the Board of Directors and the audience for a discussion on any agenda items, and nothing was brought forward.

DISCUSSION OF NON-AGENDA ITEM(S)

Chairman Foster called on the Board of Directors and the audience for discussion on any non-agenda items, and nothing was brought forward.

APPROVAL OF THE AGENDA

Chairman Foster called on the Board of Directors to approve the agenda. Vice Chairman Bailey then made a motion to approve the agenda. Director Dexter seconded the motion. The motion was then carried unanimously.

APPROVAL OF THE CONSENT AGENDA

Chairman Foster called on the Board of Directors to approve the consent agenda. The consent agenda consisted of the meeting minutes from 10/13/15, the Bills/Checks (#15303 - #15353) and Vouchers (#1000143 - #1000144) totaling in \$25,500.00. Vice Chairman Bailey made a motion to approve the consent agenda. Director Dexter seconded the motion. Vice Chairman Bailey abstained from voting on any items related to Basin Property Management, Inc. The motion was then carried unanimously.

MLIRD STAFF REPORTS

General Manager, Chris Overland reported the following:

- Lake elevation was at 1042.97 feet as of 4:00 PM on November 10, 2015. The Moses Lake North Dam gates were opened completely on November 2nd, 2015 and the lake level is almost down to its winter level. Water dropped from the 1046.7 in just over one week.
- The seasonal flow through Crab Creek ended on October 9th, 2015.
- There are two groups expressing interest in petitioning into MLIRD.
- There has been more communication with WSDOT regarding the cleaning out of the I-90 culverts now that the water level has dropped for the year.
- MLIRD equipment has been retired for the season successfully.
- Connelly Park was closed for the season at the end of October.
- There will be no election this year due to the lack of challengers against the two running Directors, (Directors Bailey and Dexter).
- Ongoing project development such as the 2016 Assessment Roll, 2016 Budget, and Purchasing Policies/Procedures are underway.
- Discussion then took place on MLIRD SMART goals. General Manager, Chris Overland took the approach to look at MLIRD operations and how they might be improved. The MLIRD Goals and Objectives that were then discussed were; Improvement of Water Quality with related areas impacting water quality, Improvement of Connelly Park, and Improvement

of our Business Aspect. Director Dexter wanted to discuss the second bullet under goal 12 that expressed a possibility of “Harvesters ONLY for Ratepayers? What level of service for Non-Ratepayers?” Chairman Foster added that he thinks if you’re in the District, the focus would be for the weed control around those ratepayers’ homes and not necessarily around the Cove West area or McConihe area. But Chairman Foster also said that if an outbreak of weeds occurred in the McConihe area that affected the quality of Moses Lake, then MLIRD would want to address it.

General Manager, Chris Overland believes that MLIRD may have been overly generous with harvester resources this year for non-ratepayers. He added that it is not that we wouldn’t take care of non-ratepayers at some level, but perhaps as a priority, we allocate to them as resources allow. Vice Chairman Bailey thinks that the focus of MLIRD is on the entire lake and the RCW’s state that MLIRD is the caretakers of the entire lake. Chairman Foster said that cutting weeds with a harvester in front of ratepayers houses and then not in front of a non-ratepayers house may cause more harm if the weeds spread back to where you just cut. It was also said that this may be a topic to run by Ryan Walker with Grette Associates and see what his take on it is.

Vice Chairman Bailey said that he had an interesting conversation with a representative from CHS about the possibility of the General Manager certifying or applying some of the weed chemicals ourselves. Vice Chairman believes there may be local contractors that can do that and that maybe MLIRD hasn’t approached or put advertisements out in the right way in the past.

Vice Chairman Bailey believes the MLIRD Goals and Objectives that the General Manager, Chris Overland came up with are the basis of a job description. Chairman Foster sees them as objectives of the District as General Manager, Chris Overland sees them and that the Board is going to measure the performance of the District based on those things occurring or not occurring. Director Perry and Chairman Foster both like the way the MLIRD Goals and Objectives are written. Vice Chairman Bailey is still under the impression that they don’t have a measurable way of evaluating the performance of the General Manager. Chairman Foster said that getting back to the SMART concept; the General Manager can say how he is going to improve the objectives on the list. He thinks now what the General Manager can do with the MLIRD Goals and Objectives is go back and address those points under the SMART concept and bring it back to the Board at the next meeting, and he may find that some of them are not measurable.

Chairman Foster assured General Manager, Chris Overland that this is the first time measurable goals and objectives have been done for the District. Chairman Foster also wants the General Manager to take comfort knowing that if a goal is set for harvesting 30 tons of weeds out of the lake next year, the Board won’t know if that number is more or less than was taken out of the lake in years past because there is no data available. However, the Board needs to know what the numbers are to provide measurement opportunity for goals and objectives.

Vice Chairman Bailey said that as far as he knows, MLIRD doesn’t have any numbers for dredging, such as how much has been taken out, how much was removed per hour and how many hours the dredge was operated. Vice Chairman Bailey brought up the discussion of having the entire dredge discharge pipe in the water. General Manager, Chris Overland explained that the entire pipe was still in the water and that he had calculated the capacity of one section of pipe in the water, and it seemed counterproductive to push that hard under circumstances for about 240 gallons per section. Chairman Foster said that taking pipe sections out of the water or leaving pipe in the water is something that the

General Manager, Chris Overland and staff need to decide and come up with a measurable goal and opportunity should be there to examine results at the end of the year.

Chairman Foster said that he likes the direction the General Manager is going with the MLIRD Goals and Objectives. However, he would like them to fit the SMART criteria. Director Dexter then brought up a goal that was mentioned at the last meeting which was to consider future building projects. General Manager, Chris Overland said one of the goals already includes "Evaluate operations consolidation & relocation."

Director Dexter also brought up that the auditor's office recommended adequate training for procurement purchases for MLIRD staff. General Manager, Chris Overland referenced that particular goal saying that it includes satisfactory audit results with focus on training and purchasing procedures. Chairman Foster added that because there are different types of audits they should all go under that particular goal. General Manager, Chris Overland added that he thinks if MLIRD remains focused in the areas on these Goals and Objectives, MLIRD will continue to see improvements.

ACTION ITEMS

General Manager and Secretary of the Board of Directors, Chris Overland announced that per RCW 87.03.075, being that there were no challengers against the two Directors running for election, there is no need for an election. Director Teals moved to declare candidates Bill Bailey and Kris Dexter duly elected to their positions as Board of Directors. Director Perry seconded the motion. The motion was then carried unanimously.

WORKSHOP/DIRECTOR QUESTIONS AND/OR COMMENTS

Director Perry wanted to comment and say that she and her husband were out looking at the Moses Lake North Dam recently, and noticed that there was a rope tied to the mesh between the bridge and the Dam with loops in it and that it is possibly being used for "boogie boarding." She thought that maybe MLIRD should cut the rope off as it may be a potential liability. It was then discussed whether additional signage would be helpful at the Moses Lake North Dam location. Chairman Foster said he had previously talked with Legal Counsel, Brian Iller on this matter and it was decided that MLIRD has made more than a reasonable effort to keep people away with the mesh and fencing. Therefore, additional signage would not be beneficial. Vice Chairman Bailey said that the General Manager should ask MLIRD's insurance carrier about signage at the Moses Lake North Dam because, in the past, he says they have wanted MLIRD to have signage in some places. General Manager, Chris Overland said that he would look into it.

Chairman Foster announced that the next Regular Board meeting will be held on December 8th, 2015 at 7:00 PM and he will most likely not be able to attend. Chairman Foster added that the Board looks forward to more information on the 2016 Assessment Roll, MLIRD Goals and Objectives and 2016 Budget in December.

ADJOURNMENT

The meeting was adjourned at 7:44 PM.

Jeffrey B. Foster, Chairman

Bill Bailey, Vice Chairman

Mary Perry, Director

Kris Dexter, Director

Richard Teals, Director

By: _____
Secretary to the Board of Directors

Transcribed By: _____