

**2019 SMALL WORKS ROSTER  
APPLICATION**

**Supplier and Construction Contractors**

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**Return this application back by mail or email to:**

Address: Moses Lake Irrigation and Rehabilitation District  
P. O. Box 98  
Moses Lake, WA 98837

Email: mlird@mlird.org  
Telephone: (509) 765-8716

**Company Name:** \_\_\_\_\_

**Owner Name:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Contact Person's Title:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Physical Address:** \_\_\_\_\_

**Office Phone:** \_\_\_\_\_

**Contact Person's Cell Phone:** \_\_\_\_\_

**Contact Person's Pager:** \_\_\_\_\_

**Contact Person's Fax:** \_\_\_\_\_

**Contact Person's E-Mail:** \_\_\_\_\_

**Company Web Site:** \_\_\_\_\_

**Date Business Established:** \_\_\_\_\_

**Business Classification:**

- Individual                       Partnership                       Corporation
- Woman Owned     Minority Owned     Federal Disadvantaged Business

**Washington State Contractor License #:** \_\_\_\_\_

*(Note: A State Contractor or Specialty License is a minimum requirement to submit an application)*

**UBI # :** \_\_\_\_\_ **Federal Tax ID or Social Security #:** \_\_\_\_\_

**L & I License Expiration Date:** \_\_\_\_\_

**Would you like your company to be included on our "Emergency Response List"?**

- Yes - please provide Emergency Contact Phone #** \_\_\_\_\_
- No**

## Minimum Qualifications

*Minimum qualification must be met. The General Manager reserves the right to reject at any time, including after an initial inclusion on the Roster, if the applicant is not responsible in the opinion of the General Manager.*

- Do you have a current valid Contractors License and will you maintain the License while on the Roster?  
Yes: \_\_\_\_ No: \_\_\_\_
- Have you successfully finished four public-agency construction projects?  
Yes: \_\_\_\_ No: \_\_\_\_
- Have you been in business at least 3 years without interruption?  
Yes: \_\_\_\_ No: \_\_\_\_
- Do you have a strong claims history, strong safety record (below 1.0 on the L&I rating), and strong financial history?  
Yes: \_\_\_\_ No: \_\_\_\_
- Does any employee or official of any of the current participating roster agencies have any financial or other interest in your firm which you know of?  
Yes: \_\_\_\_ No: \_\_\_\_

### Insurance Requirements

Applicant must have the following minimum insurance coverage in place at the time of application.

General liability insurance of at least \$1,000,000 per occurrence;

\$1,000,000 aggregate, Combined Single Limit (CSL);

Automobile liability of at least \$1,000,000 per accident CSL; and

Ability to name the MLIRD as an Additional Named Insured

Do you currently maintain the minimum required insurance coverage? \_\_\_\_\_

If no, describe any differences to the specified coverage amounts: \_\_\_\_\_

Are there any current claims that are pending against this insurance policy: \_\_\_\_\_

### Contractor Financial History

During the past five years, has the contractor been involved in any:

- Construction bond forfeiture: Yes: \_\_\_\_ No: \_\_\_\_
- Construction litigation; or Yes: \_\_\_\_ No: \_\_\_\_
- Claims exceeding ten percent of the contracted price? Yes: \_\_\_\_ No: \_\_\_\_

### Contractor History

Provide dates for the periods within the past ten years that the contractor:

Has not been an active contractor: \_\_\_\_\_ or N/A: \_\_\_\_

Has not been a licensed contractor: \_\_\_\_\_ or N/A: \_\_\_\_

## Contractor Safety Experience

**SOLE PROPRIETOR:** This section *will not* apply to sole proprietors. Check box if you are a sole proprietor and skip this section. A sole proprietor is an individual that **NEVER** has employees working for him or her.

List contractor's compensation Experience Modification Rate for the four most recent years. If score is above 1.0, provide explanation. Rates above 1.0 are subject to rejection. **This rate is given to you every year from Labor & Industries. Your company receives a multi-page report each year, with these rates indicated. If you don't know this rate, call L&I or check their website at <https://secure.lni.wa.gov/verify/>.** If you need help, call MLIRD at (509) 765-8716.

2015 \_\_\_\_\_ 2016 \_\_\_\_\_ 2017 \_\_\_\_\_ 2018 \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

*Please use the most recent year's OSHA log to provide the following:*

• Number of lost workday cases: \_\_\_\_\_

• Number of fatalities: \_\_\_\_\_

Does the contractor conduct project safety inspections? Yes: \_\_\_ No: \_\_\_

Does the contractor have a written Safety Program? Yes: \_\_\_ No: \_\_\_

Does the contractor have a safety orientation program for new hires? Yes: \_\_\_ No: \_\_\_

Does contractor have a safety program for foreman? Yes: \_\_\_ No: \_\_\_

How frequently do on-site crews hold safety meetings?

**List 4 jobs performed for a public agency.** Those companies that do not yet have four public jobs may be rejected and discarded by General Manager. Each public agency using the Shared Roster reserves the right to independently contact references and declare responsibility.

**Name of Project #1:** \_\_\_\_\_

Owner's Name & phone: \_\_\_\_\_

Prime contractor (if not your firm): \_\_\_\_\_

Dollar amount of your portion: \_\_\_\_\_

Month and year project completed: \_\_\_\_\_

**Name of Project #2:** \_\_\_\_\_

Owner's Name & phone: \_\_\_\_\_

Prime contractor (if not your firm): \_\_\_\_\_

Dollar amount of your portion: \_\_\_\_\_

Month and year project completed: \_\_\_\_\_

**Name of Project #3:** \_\_\_\_\_  
Owner's Name & phone: \_\_\_\_\_  
Prime contractor (if not your firm): \_\_\_\_\_  
Dollar amount of your portion: \_\_\_\_\_  
Month and year project completed: \_\_\_\_\_

**Name of Project #4:** \_\_\_\_\_  
Owner's Name & phone: \_\_\_\_\_  
Prime contractor (if not your firm): \_\_\_\_\_  
Dollar amount of your portion: \_\_\_\_\_  
Month and year project completed: \_\_\_\_\_

**I swear under penalty of perjury that the above and attached information is correct, and that there are no known personal and/or organization conflicts of interest, which are prohibited by law:**

**Authorized Company Signature:** \_\_\_\_\_

**Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.**

**Application Accepted by \_\_\_\_\_, General Manager**

**Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.**

The following identifies your company specialties. Mark any and all services you perform.  
Provide comments if desired:

**Demolition:**

- Property Refuse Removal/Disposal
- Building Demolition
- Building/Structure Moving
- Asphalt Demolition
- Structure Demolition
- Hazardous Material Removal/Abatement
- Petroleum Contaminated Soil Removal

**Vegetation:**

- Tree Trimming/Removal
- Stump Grinding/Removal
- Vegetation Disposal
- Vegetation Spraying
- Manual Brush Control
- Mechanical Brush Control
- Reforestation
- Tree Transplanting

**Earthwork:**

- Excavation and Trucking
- Excavation
- Grading
- Erosion Control
- Dump Truck Hauling
- Horizontal Boring/Drilling
- Landslide Repair
- Trenchless Pipe Installation
- Water Well Drilling
- Well Rehabilitation
- Pump Service Work
- Drilled Shafts

**Drainage:**

- Storm Drainage Construction
- Storm Drainage Cleaning

**Sanitary Sewers:**

- Sanitary Sewer Construction
- Side Service Construction
- Temporary Sanitary Sewer Bypass Pumping
- Repairing Sanitary Sewers - Internally
- Sanitary Sewer Television Inspection
- Sanitary Sewer Cleaning
- Sewer Grouting and Sealing
- Sanitary Sewer Dig Up Spot Repairs
- Hot Tapping (Sewer Taps)
- Manhole Rehabilitation

**Roadway Work:**

- Concrete Sidewalks/Curbs/Gutters/Driveways
- Mud-Jacking
- Asphalt and Concrete Pavement
- Asphalt Planing (Grinding)
- Asphalt Chip Seals
- Slurry Seal
- ADA Detectable Warnings
- Rockeries
- Gravity Block Walls
- Pavement Repair
- Manhole and Valve Adjustments
- Roadway Construction
- Thermoplastic Pavement Markings
- Paint Striping
- Guardrail Installation
- Street Sweeping
- Raised Pavement Markings
- Traffic Sign Installation
- Asphaltic Seal Coating
- Asphalt Crack Filling
- Concrete Retaining Walls
- Concrete Barrier/Permanent & Temporary
- Concrete Recycling
- Waterproofing/Coating/Sealants
- Snow Removal

**Water/Treatment:**

- Location Underground Facilities
- Leak Detection Service
- Watermain Construction
- Fire Hydrant Installation
- Water Treatment Systems
- Hot Tapping (Watermain Construction)
- Hot Tapping (Fire Hydrant Installation)

**Electrical/Telephone:**

- Electrical Inspection
- Electrical Construction
- Computer/Telephone Cable Construction
- Street Light Installation
- Street Light Maintenance
- Traffic Loop Installation
- Telephone Wiring/Installations
- Traffic Signal Installation
- Traffic Counting Systems Installation
- Fiberoptics
- Instrumentation/Control Panels
- Low Voltage Electric
- UPS System Repair

### Site Improvements:

- Wood Metallic, Wire Fencing and Gates
- Chainlink Fencing and Gates
- Hydraulic Gate Installations
- Netting
- Overhead Doors
- Garage Door Installation
- Hydroseeding
- Irrigation Systems
- Landscaping
- Power Washing/High Pressure Cleaning
- Industrial Cleaning and Vacuuming
- Sign Installation
- Playground Equipment Installation
- Tennis Courts
- Vertical Climbing Walls
- Underground Storage Tank (UST) Installation/Removal/Retrofit
- Rip Rap
- Toilet Construction/Access
- Turf Renovation
- Buildings Metal Pole
- Athletic Surfacing Systems
- Playfield Lighting Installation
- Machinery Moving/Installation
- Operated Equipment Rental
- Fiberglass Railing Systems
- Docks, Bridges, Piling, Wharfs and Floats
- Diving Services
- Sports Turf Drainage
- Bridge Debris Removal

### Concrete Masonry:

- Coring/Drilling
- Restoration and Cleaning
- Concrete Cutting/Concrete Sacking
- Masonry Construction
- Pre-Cast Concrete Wheel Stops
- Concrete/Asphalt Wheelchair Ramps/Grab Rails

### Mechanical:

- Victaulic, Flanged, Mechanical Joint Pipe
- Pump Installation
- Incinerator/Boiler Installation
- Pipe Sacking
- Pump Construction Remodel
- Natural Gas Install & Repair
- Hot Tapping (Victaulic, Flanged)
- Vehicle Exhaust Extraction System
- Solid Waste Compactor Repair/Mntce

### Facility Construction:

- Rough Carpentry
- Finish Carpentry
- Plumbing
- HVAC Installation/Controls
- HVAC Testing and Balancing
- HVAC Cleaning
- Insulating
- Wallboard Installation
- Fire Sprinkling Systems
- Floor Covering
- Hardwood Floor Refinishing
- Tile/Grout Installation & Repair
- Windows and Glazing
- General Building Contracting
- Metal Fabrication
- Roofing
- Painting
- Concrete Flatwork
- Security System Installation
- Sound System Installation
- Prefab Metal Structures
- Welding
- Pedestrian Doors/Automatic or Manual
- Acoustical Ceiling Cleaning
- Hot Tapping (Flow Meter Install)
- Hot Tapping (Fire Sprinkler Systems)
- Swimming Pool, Spa, Filters, Chemicals
- Elevator Repair
- Gutters/Downspouts
- Water Damage Clean-Up
- Fire Damage Cleanup
- Installation of Food Service Equipment
- Water Tank Exterior/Interior Paint & Wash
- Hoist and Crane Service
- Laundry Room Hook-Up/Drain Repair
- Pest Control
- Disaster Restoration
- Generators
- Furniture Moving
- Graffiti Removal

